

General Usage Guidelines for Towels & Tissue

Office Buildings

Towels	.4 cases per person per year (40 cases/100 people)
Tissue	.07 cases per person per year (7 cases/100 people)

Square Footage Rule

Towels	150 cases time each 100,000 sq. ft. occupied
Tissue	150 cases time each 100,000 sq. ft. occupied

Government

Schools

Towels	.2 cases per person per year (20 cases/100 people)
Tissue	.1 cases per person per year (1 case/100 people)

State/City/County

Towels	.4 cases per person per year (40 cases/100 people)
Tissue	.07 cases per person per year (7 cases/100 people)

General Rule

Towels	1-ply: 12-15 people use one case per year
Tissue	2-ply: 8-10 people use one case per year

Health Care

Hospitals

Towels	2-4 cases per bed per year
Tissue	½ case toilet tissue per bed per year
Facial Tissue	1 case facial tissue per bed per year

Nursing Homes/Convalescent

Towels	1 ½ cases per bed per year
Tissue	½ case per bed per year

Industrial Plants

Towels	.5 cases per person per year (50 cases/100 people)
Tissue	.07 cases per person per year (7 cases/100 people)

Leisure/Lodging

Towels	½ to 1 case per room per year
Tissue	½ case toilet tissue per room per year
Facial Tissue	1 case facial tissue per room per year